

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, June 29, 2021 at 3:30 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole, Hoar, and McEwen
 Staff: Andy Laidlaw, Acting Chief Administrative Officer
 Donna Monteith, Chief Administrative Officer
 Bruce Greig, Director of Community Planning
 Joseph Rotenberg, Manager of Corporate Services

Regrets: Councillor Kemp

1. CALL TO ORDER

The meeting was called to order at 3:30 pm.

2. ACKNOWLEDGEMENT OF YUULU?I?ATH - UCLUELET FIRST NATION

Council acknowledged the Yuulu?i?ath, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being broadcast on YouTube and Zoom, which may store data on foreign servers.

4. LATE ITEMS

There were no late items.

5. APPROVAL OF AGENDA

5.1 June 29, 2021 Regular Council Agenda

2021.2211.REGULAR **It was moved by Councillor Hoar and seconded by Councillor McEwen**

THAT Council approve the June 29, 2021, Regular Council Agenda as presented.

CARRIED.

6. ADOPTION OF MINUTES

6.1 May 4, 2021 Special Minutes

2021.2212.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council adopt the May 4, 2021, Special Minutes as presented.
CARRIED.

6.2 May 25, 2021 Regular Minutes

2021.2213.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council adopt the May 25, 2021 Regular Minutes as presented.
CARRIED.

6.3 June 15, 2021 Regular Minutes

2021.2214.REGULAR **It was moved by Councillor Cole and seconded by Councillor McEwen**
THAT Council adopt the June 15, 2021 Minutes as presented.
CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

There were no announcements.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input

Public input via Zoom.

There was no input via Zoom.

Public input via communityinput@ucluelet.ca.

There was no input via email.

9.2 Delegations

**Gary Marks, Pacific Rim Foundation
Re: Dick Close Scholarship**

Mr. Marks presented the Dick Close Scholarship to Tristan Hinder-Hohlweg. He noted Mr. Hinder-Hohlweg's volunteer activities, personal achievements and passions.

Mr. Hinder-Hohlweg received the scholarship and thanked Mr. Marks, the Pacific Rim Foundation, his family, and his community for their support. Mr. Hinder-Hohlweg will be attending the Emily Carr University of Art and Design.

10. CORRESPONDENCE

10.1 Seeking your endorsement for Motion M-84 Anti-Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act

Peter Julian, MP, New Westminster-Burnaby

11. INFORMATION ITEMS

11.1 Truth and Reconciliation Commission's Call to Action 75 *Bill Dingwall, Mayor, City of Pitt Meadows*

12. COUNCIL COMMITTEE REPORTS

12.1 Councillor Marilyn McEwen *Deputy Mayor January - March 2021*

- Attended numerous CAO interviews over a number of days.
- June 22 - Attended the District Committee of the Whole.
- June 29 - Attended the Barkley Community Forest AGM. The following Directors were appointed:
 - Garry Johnson
 - Noah Plonka
 - Ken Matthews
 - Dario Corlazzoli
 - Julian Ling
 - Geoff Lyons

12.2 Councillor Lara Kemps *Deputy Mayor April - June 2021*

12.3 Councillor Jennifer Hoar *Deputy Mayor July - September 2021*

- Attended numerous CAO interviews over a number of days.
- June 22 - Attended the District Committee of the Whole.

12.4 Councillor Rachelle Cole *Deputy Mayor October - December 2021*

- Attended numerous CAO interviews over a number of days.
- June 22 - Attended the District Committee of the Whole.
- June 23 - Attended Regular ACRD Meeting and Personnel Committee Meeting regarding hiring a new CAO.
- Attended an Alberni Clayoquot Health Network Meeting.

12.5 Mayor Mayco Noël

- Attended numerous CAO interviews over a number of days.
- June 22 - Attended the District Committee of the Whole.
- June 29 - Attended the Barkley Community Forest AGM.

13. REPORTS

13.1 2020 Financial Information Report

Donna Monteith, Chief Financial Officer

Ms. Monteith presented the 2021 Statement of Financial Information Report. She noted due to payroll cut-offs and CRA requirements, there was an extra bi-weekly pay period in the employee remunerations.

2021.2215.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Cole**

THAT Council approve the District of Ucluelet 2020 Statement of Financial Information as attached.

CARRIED.

13.2 West Coast Housing Needs Assessment

Sandy Mackay, M'akola Development Services

Mr. Greig noted that the West Coast Housing Needs Assessment is a regional project and introduced the project coordinator Sandy Mackay, of the M'akola Development Services. He outlined the project objectives and deliverables, data approach, engagement strategy, timeline and next steps.

Council noted the importance of the data of addressing local housing issues and recommended distributing materials through Tourism Ucluelet and the District's Societies listserv.

13.3 Development Permit for 2094 Peninsula Road

John Towgood, Planner 1

The Mayor recused himself at 4:21 PM because he owns neighbouring lots. Councillor Hoar chaired the meeting in his absence.

Mr. Greig presented this report. He noted that the proposal complies with the zoning and development permit guidelines. He also explained that trees along the property road frontage will be retained.

Council discussed the aesthetic of the development and the zoning of neighbouring properties. Council also discussed the guest parking and single staff accommodation unit planned for the development. Staff noted that parking availability will be further reviewed during the building permit process.

2021.2216.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council, approve the issuance of a Development Permit for a 17-unit motel and 1 staff housing unit development on Lot 7, District Lot 284, Clayoquot Land District, Plan VIP58757 (2094 Peninsula Road).

CARRIED.

13.4 2020 Annual Report
Joseph Rotenberg, Manager of Corporate Services

The mayor returned to the meeting at 4:31 pm. Mr. Rotenberg presented this report. He identified the purpose of an Annual Report in general and the topics that this report covers.

2021.2217.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
THAT Council adopt the District of Ucluelet 2020 Annual Report as attached.

CARRIED.

14. LEGISLATION

14.1 Zoning Bylaw Amendment (829 Rainforest Dr.) - Adoption
Joseph Rotenberg, Manager of Community Planning

2021.2218.REGULAR **It was moved by Councillor McEwen and seconded by Councillor Hoar**
THAT Council adopt District of Ucluelet Zoning Amendment Bylaw No. 1291, 2021.

CARRIED.

14.2 District of Ucluelet Harbour Amendment Bylaw No. 1295, 2021 - Adoption
Joseph Rotenberg, Manager of Corporate Services

Council noted that they requested information about the electrical billing of the Float House which has not been provided.

2021.2219.REGULAR **It was moved by Mayor Noël and seconded by Councillor McEwen**
THAT Council defer consideration of District of Ucluelet Harbour Amendment Bylaw No. 1295, 2021 until the next Regular Council meeting.

CARRIED.

15. OTHER BUSINESS

The Mayor noted that a meeting with Ministry of Transportation and Infrastructure representatives is scheduled to discuss the new Kennedy Hill road closure schedule. Council discussed challenges with the new schedule.

16. QUESTION PERIOD

16.1 Questions via Zoom.

There were no questions via Zoom.

16.2 Questions via communityinput@ucluelet.ca.

There were no questions via email.

17. CLOSED SESSION

17.1 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(a),(e),(g) and 90(2)(b) of the Community Charter.

2021.2220.REGULAR **It was moved by Mayor Noël and seconded by Councillor Cole**

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(a),(e),(g) and 90(2)(b) of the Community Charter related to:

- *labour relations or other employee relations;*
- *the acquisition, disposition or expropriation of land or improvements;*
- *litigation or potential litigation affecting the municipality; and,*
- *the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both.*

CARRIED.

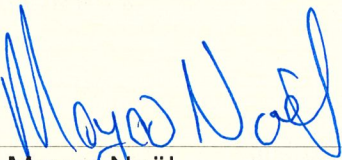
18. RECONVENE FROM CLOSED SESSION

The Regular Meeting was reconvened from Closed session at 6:00 pm.

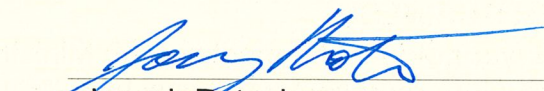
19. ADJOURNMENT

The meeting was adjourned at 6:00 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, June 29, 2021 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Joseph Rotenberg
Corporate Officer